



About the Paramedic Registry

The Southwest Ontario Regional Base Hospital Program (SWORBHP) is pleased to launch its on-line Paramedic Registry. The Registry will allow paramedics to update their personal contact information, manage their Continuing Education (CE) hours and print certification letters.

Questions or Comments?

If you have any questions or comments about using this website, please contact us at: paramedicregistry@lhsc.on.ca
Telephone: 519-667-6718
Toll Free: 1-866-544-9882

Forgot your username or password?

If you have forgotten your username or password, go to: www.paramedic-registry.ca and click on 'Forgot your password?' Your account information will be sent to your email account.

Privacy Matters

It is very important to never share your username and password. If you share your account information, you will be held responsible for what others do while accessing your account.

Welcome Paramedics!

Create Your Account **Step 1**

Login to Paramedic Registry **Step 2**

Manage Your Account Summary **Step 3**

Manage Your Education **Step 4**

Print Your Certification Letter **Step 5**

Follow These Easy Steps to Get Started...

Follow these easy steps to get started with the Paramedic Registry. If you require additional assistance, you may contact us at: paramedicregistry@lhsc.on.ca.

STEP 1: Create Your Account

- Go to www.paramedic-registry.ca
- Click on 'Create a New Account'
- Create a username and password (these are case sensitive)
- Enter your OASIS # and personal information
- Click 'Submit'

Note: The name you enter in the 'Personal Information' section will be the name which will appear on your certification letter.

STEP 2: Login to Paramedic Registry

- After you have completed Step 1, you should automatically be redirected to the login page.
- If you are not redirected, please return to www.paramedic-registry.ca
- Login with the username and password you created.

STEP 3: Manage Your Account Summary

- Click on 'Account Summary'
- Click on 'Edit Account Summary'
- Complete each section with your personal information. Please note that all fields are mandatory except for Address 2.
- Click 'Save' at the bottom right hand corner

Note: It is important that you complete your entire Account Summary as soon as possible and that it is always accurate and up to date. **If you need to change your OASIS # or surname, please contact Base Hospital.**

STEP 4: Manage Your Education

You can submit any Continuing Education (CE) points that you have earned to Base Hospital for approval.

- Click on 'Manage Education'
- Complete the required fields by typing in the information
- Click 'Submit'

Once Base Hospital has reviewed your request, you will receive a confirmation as to whether it was approved or not. You may also check the result of your request by logging into your account.

- Login using your username and password
- Click on 'Account Summary'
- Scroll to the '2010 Continuing Education' section to review the status of your request

STEP 5: Print Certification Letter

You will have the ability to print your certification letter at any time.

- Click on 'Account Summary'
- Click on 'Print Certification Letter'
- Click 'Print'

Note: You will only have access to print your certification letter if your certification status is 'Active'.

Remember... your username and password are case sensitive.