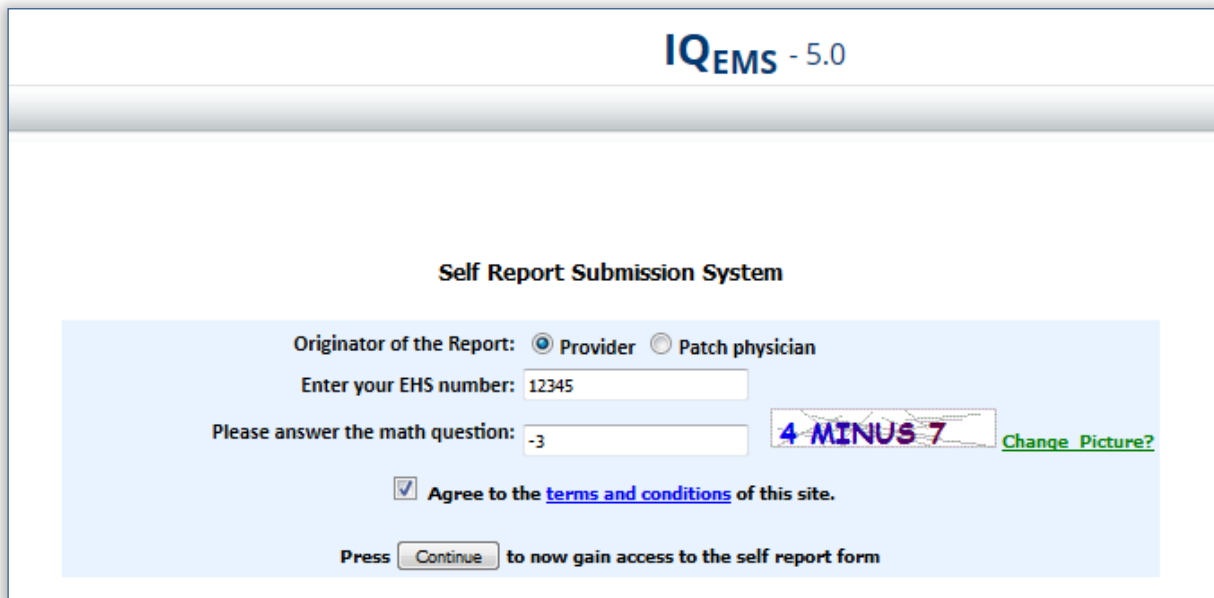


## IQEMS for Paramedic Self Reporting

The following will provide guidance to access the online forms for self reporting.

### Paramedic Self Reporting

- Access the Self Report form at <https://www.clinicalaudit.ca/SelfReport/SelfReportLogin.aspx>. *This link can also be found on your base hospital website.*
- Ensure all required login details are entered. (Refer to Figure 1)



The screenshot shows the login interface for the IQEMS - 5.0 Self Report Submission System. At the top, the text "IQEMS - 5.0" is displayed. Below this, the title "Self Report Submission System" is centered. The main content area is a light blue box containing the following elements: "Originator of the Report:" with radio buttons for "Provider" (selected) and "Patch physician"; "Enter your EHS number:" with a text input field containing "12345"; "Please answer the math question:" with a text input field containing "-3" and a math problem "4 MINUS 7" displayed in a box with a "Change Picture?" link; a checked checkbox for "Agree to the terms and conditions of this site."; and a "Continue" button with the text "Press Continue to now gain access to the self report form" below it.

Figure 1

- Enter call details and provide as much additional information as possible to describe events of the call. Do not provide any personal patient information.
- When complete, click the **Submit** button to send the form to your Base Hospital. (Refer to Figure 2)

IQEMS - 5.0 Log Off

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Self Reporting Form

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Please complete all of the reporter and call information details below. All boxes with an asterisks are mandatory fields to be completed before the self report form can be forwarded. Within the "Call Type" drop down box please review all call types and/or procedures listed and select the most appropriate that is relevant with regards to the incident you are self reporting.

First Name\*:

Last Name\*:

Email\*:

EHS #\*:

Service\*:

Call Date\*:

Call Number:  Please insert numbers only.

Call Type\*:

Check this box if you require response

Now enter your self report in the "Notes" section of the form and when completed select the "submit" button to send the form. Once completed and sent you will receive an email confirming that it has been successfully received:

Figure 2

For technical support, please contact your Base Hospital support team.



CPCsupport@hsnsudbury.ca  
705.675-4783



sworbhp@lhsc.on.ca  
1-866-544-9882



qa@socpc.ca  
416-667-2200 ext. 209