

Date

Office of the President and CEO

London Health Sciences Centre

Victoria Hospital, Room C3-124

800 Commissioners Road E. PO Box 5010

London, ON N6A 5W9

**Re: LHSC President’s Award – Community Service nomination for insert name**

I am pleased to write this letter to nominate insert name for a President’s Award for Community Service.

**Initiative**

Describe how the nominee sees a need in the community and responds

**Innovation**

Describe how the nominee’s volunteer activity is innovative or unique in its approach

**Impact**

Describe how the nominee is making a significant positive impact in the community

**Commitment**

Describe how the nominee demonstrates substantial, continuing and current involvement

**Inspiration**

Describe how the nominee inspires others to volunteer or contribute

**Leadership**

Describe how the nominee demonstrates or is developing leadership capacity

**Special Qualities**

Describe how the nominee’s overall contribution to community service makes them particularly worthy of the President’s Award for Community Service

Sincerely,

[Nominator]