Medicine Transfer Process for CCTC

CCTC Resident/Consultants determines patient is ready for transfer to Medicine* floor. Patient has NOT been accepted by a Medicine Team Patient has been accepted by a Medicine Team & & confirmed for transfer. (bed is available on ward) confirmed for transfer. (bed is available on ward) CCTC RN/Resident pages the SMR to come and CCTC CN/Resident pages SMR in accept the patient to the most appropriate team and to order to transfer orders to be written write transfer orders. This is the decision point where the SMR determines if the patient is appropriate to transfer to Medicine. If the SMR is unable to attend the patient within 90 Minutes the Medicine Consultant will The SMR or PGY1 will come to be responsible for this decision after discussion with CCTC to write orders within 90 the CCTC Physician. minutes of the page CCTC CN /UC enters If SMR or PGY1 has not The SMR/PGY1 will come to transfer request with date attended the CCTC patient assess/accept the patient and write within 90 minutes, 2nd page is transfer orders within 90 minutes of placed by the CCTC Resident. the page. CCTC Resident will notify the SMR that CCTC will write "Urgent Transfer Orders" If SMR/PGY1 has not attended the Bed is assigned by CCTC patient within 90 minutes, a that must be reviewed by the consultant to consultant conversation Medicine team within 6 hours Coordinator/Patient will occur and if the patient is accepted, of patient transfer to the ward. Access and Flow, by the Medicine consultant, "Urgent indicated on Bed Transfer Orders" can be written by the CCTC Resident or Consultant. "Urgent Transfer Orders" must be reviewed by the Medicine team within 6 hours of Urgent Transfer Orders must patient transfer to the ward. be reviewed by Medicine team CCTC RN transfers within 6 hours of patient patient to Medicine bed transfer to ward. The ward as per bed availability on RNs will direct all concerns to the most appropriate Medicine Once transferred the ward Team Physician. nurses will direct all concerns to the most appropriate Medicine Team Physician

****EXCEPTION**: Transfers that need to occur between 1300 – 1700h, on Thursdays, will not been seen within the 90 minute timeframe related to Core Medicine Education. If an Urgent Transfer needs to occur please page the Medicine Consultant.