

**RENAL PATIENT AND FAMILY ADVISORY COUNCIL  
MEETING MINUTES  
Tuesday September 8, 2015  
5:00pm to 7:30pm  
Kidney Foundation Office**

**In Attendance:** George Goodlet (Chair), Fred McInnis (Vice Chair), Angela Andrews, Deb Bezaire, Janice McCallum, Paul Dixon, Carolyn Ingram, Nikki Anderson, Mike Smith, Bonnie Field, Dennis Hokansson  
**Guests:** Marlene ReesNewton

**Regrets/Absent:** Dr. McIntyre, Brian Carroll, Philip Varughese, Nancy Wilder, Dr. Rehman, , Don Smith, Michael Hermiston, Robert Barnicoat, Jarrin Penny

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1.1	Welcome, Approval of Minutes	-Quorum achieved -approval of May 12, 2015 minutes -Welcome extended to Marlene ReesNewton, Renal Program Coordinator	
2.1 2.2	Presentations Marlene ReesNewton- iPADS for satellites	-the program has developed a new initiative that allows satellite patients to communicate with allied health (dietitians and social workers) via face to face chat on an iPad using a system called PCVC (personal computer video conferencing) which is provided by telehealth, so it's a secure and private network -the meetings can be scheduled by the staff via email, and the patient can choose to meet during his/her dialysis session or in a private area while off dialysis -at the moment allied health only visit the satellites twice per year, once for the MWF pts and once for the TTS pt., which presents challenges, as the rest of the work must be done by phone - -an evaluation of the staff and patient users will be completed -Paul is going to pose for some pictures for an information pamphlet -this is the first step, but the capability does exist for patients to sign on to this network from their home computer to talk to health care practitioners as well	-the launch of the service is on Friday October 9th, which PFAC members are invited to, contact Angela for more information

2.3	Janice McCallum- Vital Behaviours Summary	-this presentation has been deferred to the next PFAC meeting	
3.1	Patient Resource Task Group	-this group has not met through the summer, we will reschedule our next meeting to October -hoping to have a plan of what the resource centre will look like by December -we may need to recruit more task group members	
3.2	Patient Feedback Task Group Report		
3.2.1	Satellite Visits	-Woodstock and Sarnia satellites have been visited so far, Angela, Fred, Nancy, Nikki and George have attended -visits were well received and informative -most patients in satellites are happy with care, several questions came up about having local transplant clinics, transportation issues -not many patients aware of the renal patient website -there was some conversation about the website, that possibly it's out of date, that it may not spark the interest to people who are already on dialysis, but for CKD patients -George requested that we get "hit numbers" for the website -Fred suggested we all look at the Renal Patient Website and come back with suggestions, then invite the creators to a meeting to discuss the PFAC's suggestions	-reports attached -planning visit to Hanover Unit next, possibly the end of September, early October, we will bring more information about the website with us -please have a look at the Renal Patient website
3.3	Patient Transportation Task Group	-Angela will schedule a meeting for this group soon	
3.4	Newsletter Task Group	-Summer edition of Kidney Kronicle went out in August -many good comments heard about the newsletter -Janice has approval of printing enough copies for the satellites, which will go out with supply deliveries	-submissions for Fall edition due to Mike H. and Nikki by end of October
3.5	PEP Project	-no report on this task group	
3.6	Patient Experience Coordinating Committee	-Bonnie and Angela did presentation to committee regarding our council and the work that we have done, and are planning -they are working on finalizing the terms of reference -6 working groups are also being established, Policy & Guidelines, Community of Practice for Patient and	

		Family Advisors, Physician Engagement, Real Time Feedback Evaluation, Change management and communication Patient Engagement Office Redesign	
4.0	Open Discussion		
4.1	June 4 Planning Retreat	-the PFAC executive will be meeting at the end of September to plot out what was discussed at the planning retreat, and to arrange what we are going to work on and when -we agreed that this event was a very valuable experience	
4.2	Terms of Reference amendments	-several more suggestions were made to change the wording of the Terms of Reference	
4.3	Renal PFAC Executive	-George reminded everyone that we are looking for one patient or family council member to join to Executive, let Angela know if you are interested -this could be a good way of cultivating the next vice chair -we will have an election at the next meeting if there are several people interested	-Angela will resend the draft with the changes
4.4	WIFI	-Mike S. has some contacts from Scotiabank who may be interested in a WIFI sponsorship in the dialysis units -Janice and Mike S. will communicate about this -Janice has offered to investigate costs of WIFI in the dialysis units through the communications departments	
4.5	Life Labs online bloodwork	-Angela shared info about Life Labs sharing their bloodwork on line for all interested patients	<a href="http://www.thestar.com/news/canada/2015/08/10/lifelabs-to-make-patients-test-results-available-online.html">http://www.thestar.com/news/canada/2015/08/10/lifelabs-to-make-patients-test-results-available-online.html</a>
4.6	Meeting date change for October	<b>-the meeting date for October has been changed to Tuesday October 6 at the Kidney Foundation Office at 4:00pm</b>	
4.7	Council Changes/Recruitment	-Mike McCracken has resigned from the council due to his work schedule -Angela is in the process of recruiting more staff and patient advisors, interviews will be around the end of September	
4.8	I.D. Badges	-please let Angela know if you need the paperwork to get an official hospital Advisor ID badge -you can go to VH or UH customer support office to get it -to be worn when at meetings or conducting any PFAC business	

4.9	Renal Education Day	<p>-there will be another Renal Education Day for all of the staff in the program on Sunday November 15, 2015 at University Hospital</p> <p>-Paul will be representing the Council with a display and there will be a patient panel to talk about their home dialysis experience</p> <p>-all advisors are invited to attend (Angela will provide a parking pass)</p>	<p>-agenda attached</p> <p>- let Angela know by November 2 if you plan to attend</p>
5.0	Inside Magazine	<p>-there was an article about the Patient Voice in the Summer issue of the LHSC Inside Magazine, which included a feature about Bonnie, Angela has more copies if you would like one</p>	<p><a href="http://inside.lhsc.on.ca/article/summer-2015/does-patient-voice-matter">http://inside.lhsc.on.ca/article/summer-2015/does-patient-voice-matter</a></p>
6.1	Meeting Adjournment	<p><b>Next Meeting: Tuesday October 6 , 2015 at 4:00pm at the Kidney Foundation Office</b></p>	