


**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Tuesday September 11, 2018
4:00pm to 6:30pm
Kidney Foundation Office Westmount Mall**

In Attendance: Don Smith, Angela Andrews, Betty Clinton, Anne Hutchison, Bonnie Field (Chair), April Mullen, Kathy Austin, John Witteveen, Janice McCallum, Michelle Ivanouski

Guests: Dr. Louise Moist

Regrets/Absent: Dr. Rehman, Deb Beaupre

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1	Welcome, Approval of Minutes		
1.2	Additions to the Agenda	-Angela added 4.1-London transit schedule changes	
2.1	Presentation	<p>Dr. Louise Moist, Nephrologist, presented research on Educational support around dialysis modality decision-making in patients with Chronic Kidney Disease (CKD): a qualitative study. This research was done in conjunction with past PFAC member Mike Smith who was unable to attend.</p> <p>-Purpose of the study was to understand the dialysis modality decision-making process through exploration of the pre-dialysis patient experience to better inform the educational process.</p>	 2018 09 11 minutes attachment Moist_Srr

<p>3.0 3.1 3.2 3.3</p>	<p>Task Group Reports Communications & Feedback Task Group Newsletter Recruitment & Orientation</p>	<p>-12 patients were interviewed, and common themes surrounding dialysis modality education and support were examined -study results showed:</p> <ul style="list-style-type: none"> • there was/is no one method of patient education around dialysis modality decision making that is the best and that education needs to be individually tailored to each patients' needs and preferences at the time that they are learning about dialysis modalities • Patients' modality decisions are influenced by their preferences and values, education delivered, and support systems available • Education can be improved through the standardization of a CKD curriculum and the establishment of a patient-clinician partnership • Must consider each patient's unique situation to identify and overcome educational challenges and achieve informed, shared decision-making <p>-satellite visits were complete in June -final satellite report went to Janice in August, and it has been shared at several province wide councils (see below 4.3)</p> <p>-newsletter will go out in October -topics include accreditation, a "Doctor Doctor" column about Bone Density and the need for further investigation -ORN survey results poster from and advertising the new survey coming soon</p> <p>-pfac numbers are down, we have 5 active members, 5 inactive members and 5 associate members -we have had several resignations over the summer including Johanna Lane and Mino Hatami -some current members have changed status to associate members, including Deb Beaupre and Nancy Wilder who will stay on the Southwest Integrated Renal Program council, and Bob Barnicoat, who will stay on the Voice</p>	
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<p>3.4</p>	<p>Other Committee Reports: Parkwood Project</p> <p>Emergency preparedness</p>	<p>committee</p> <ul style="list-style-type: none"> -5 inactive members include Jim Harrington, Emma Klotz, Sherry Sloan, Cathy DuVal and Philip Varughese -5 active members include Bonnie Field, Don Smith, Betty Clinton, Anne Hutchison and John Witteveen -looking for patient members of Renal Health and Safety, Renal Nursing Professional Practice and Renal Infection control committee. Janice shared details about each committee, and Don volunteered for the Renal Health and Safety, Anne volunteered for the Renal Infection control, and Bonnie for the Renal nursing professional practice -Daniela Marghella is working on recruiting new members, communication has gone out to all staff to mention to patients the need for advisors, as well as members for committees, posters will go up, with deadline of Oct 15 -if you know of any other patients or family members, please speak to them <p>-Betty still involved ad-hoc as needed</p> <ul style="list-style-type: none"> -currently only 2 LTC veterans care patients at Parkwood, which would usually warrant that Parkwood would temporarily close and send patients to VH (under 3 patients they would close), however in the interest of continuity for the 2 LTC patients management has opted to leave it open -the beginning phases of the evaluation for the Parkwood proof of concept are underway <ul style="list-style-type: none"> -nothing new to report -will remove from standing agenda items unless something to report -Anne and Don will take some of the emergency preparedness pamphlets to the Kidney Foundation walk on Sept 23. 	<ul style="list-style-type: none"> -Angela will touch base with admin support to forward meeting dates and times -Angela will send recruitment materials and applications if needed
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	<p>Renal Health and Safety and Renal Infection Control</p>	<ul style="list-style-type: none"> -no pfac member present to report -Janice provided update, infection rates reviewed -April provided info from the joint health and safety committee, quarterly reports provided which is new, and discussed the new behaviour safety alert policy, in renal, the charge nurse will be required to review all who are flagged and individual care plans will be created for patients who are flagged to better support the patient, and staff who are required to approach the patient about wearing a wrist band -discussion around “centering” patients about by asking them to wear a wrist band and if this was against the patients rights, Janice mentioned that patients do have the right to appeal the decision to flag the chart, it’s mandated by the Ministry of Health -discussion around access to the hospital after hours, and the requirement to sign in with security and wear ID while in hospital after hours 	
	<p>KCC CQI-John</p>	<ul style="list-style-type: none"> -no meetings for last 3 months, committee refocusing on what they want to work on, plans for working on a list of community resources and patient journal John doesn’t always get notification of meetings, Kathy is acting chair and will ensure he gets the invites 	
	<p>The Voice-Bob</p>	<ul style="list-style-type: none"> -no member present to report -Angela will let Bob know he can forward any news from the council to the PFAC meetings 	
	<p>Renal executive-Bonnie</p>	<ul style="list-style-type: none"> -have not met over the summer 	
	<p>Accreditation</p>	<ul style="list-style-type: none"> -Angela gave updates on accreditation -new falls policy, new information transfer tool 	

		-Betty has agreed to become part of the patient tracers and has attended a meeting with the corporate accreditation team to learn more	
4.0	Open Discussion		
4.1	LTC	-Don brought LTC updates pamphlet to highlight that regular LTC service is changing their holiday and Sunday service to start at 7am. If paratransit changes to 7am also on holidays, this will be helpful for the Monday holiday patients coming to dialysis in that they can catch their regular paratransit in the morning rather than arrange alternate transport. *Update*- Angela confirmed with Chris from LTC that paratransit services will start at 7am on Sundays and holidays starting fall of 2019	
4.2	Meeting changes	-meetings 4 to 6:30pm -will rotate locations (KCC Sept-Nov, UH Dec-Feb, VH Mar-June), the room locations may change for each date at each site, Angela will include info in the meeting agendas -time and locations can always change when new members join to accommodate the group	
4.2	Review of Renal PFAC Terms of Reference	-last update of Term of reference completed 2016 -several updates will be required, including making the council numbers more open ended (currently they are fixed at 15, which we do not have) -Angela will complete changes and send for review by email before finalizing	
4.3	Final Satellite visit report	-Janice reported that the final satellite visit report was taken to administrative advisory council (from all renal programs in Ontario) and to the integrated regional program council so far, and renal executive next week -lots of conversation around parking, survey was done within the administrative council for all of the parking fees for each of the different hospitals across the province and will be followed up at the next meeting -Wi-Fi request will be brought back to individual institutions	

4.4	PFAC planning meeting review and creation of 2 year plan	<p>-first the group was asked to confirm the “what should pfac stop doing and what should pfac keep doing”</p> <p>-next the group was asked to rank the top three projects they want to work on for the 2018/19 year and the 2019/20 pfac year</p> <p>-the results of the ranking will be reviewed by the pfac executive and the plan will be shared with the pfac</p>	
5.0 5.1 5.2	<p>Housekeeping</p> <p>Summary of Action Items</p> <p>Next Meeting Date</p>	<p>Tuesday October 9, 2018 at 4:00pm at the Kidney Foundation Offices Westmount Shopping Centre</p> <p>London Kidney Foundation Walk on Sunday September 23, registration at 10am, walk at 11am in Gibbons Park</p>	<p>Angela will get some of the emergency preparedness pamphlets and pfac pamphlets for Anne to take to the KF walk</p>