

## **Finance and Audit Committee Terms of Reference**

### **Preamble**

The Finance and Audit Committee is established by the Board of Directors as a primary committee overseeing the organization's financial health and business preparedness. The Committee also ensures that the Board is kept apprised of fiscal and business issues that may arise that impact the organization's capacity to meet its strategic plan, mission or vision.

In addition, the Committee, through their governance responsibilities, will continue to build on the priority of the hospital to provide respectful, compassionate, culturally appropriate, and competent care that supports mutually beneficial partnerships between clients, families, and London Health Sciences Centre.

### **Reporting Relationship**

Board of Directors

### **Chair**

Treasurer

### **Voting Membership (\*Independent elected directors)**

A minimum of three (3) additional elected Directors in addition to the Chair

Up to a maximum of four (4) non-Director members,

Family and Patient Advisor

A Vice-Chair, Board of Directors

### **Ex-officio Non-Voting**

President and CEO

Chair, Board of Directors

### **Leadership Resources**

Executive Vice President, Chief Operating Officer

Executive Vice President, Chief Medical Officer

Vice President, Finance and Chief Financial Officer

Vice President, Facilities Management and Environmental Support Services

Integrated Director, Internal Audit

Chief Operating Officer, Lawson Health Research Institute

Board Liaison Officer

### **Roles:**

Legislative accountabilities with respect to finance, audit, facilities and patient safety including but not limited to:

- Public Hospitals Act, R.S.O. 1990, c. P.40
- R.R.O. 1990, Reg. 965: Hospital Management
- Excellent Care for All Act, 2010, S.O. 2010
- Local Health System Integration Act, 2006
- Broader Public Sector Accountability Act, 2010
- Fire Protection and Prevention Act, 1997
- Canadian Environment Protection Act, Ontario Act, 347
- Electricity Act, 1998

The roles of the Finance and Audit Committee that pertain to governance effectiveness and oversight of the following areas of the organization;

- Capital and Operational Budget Planning
- Operational Oversight
- Long-term Planning
- Asset Management
- Financial Transactions and Investments
- Internal Controls and Risk Management
- External Audit
- Internal Audit
- Other

Clearly defined objectives for each role, as well as the specific tasks related to each of these objectives can be found in the detailed document entitled "Finance & Audit Committee Workplan" which is updated on an annual basis.

**Quorum**

Finance and Audit = Majority voting members.

Audit specific responsibilities= Majority of elected directors

**Meeting Frequency**

There will be a minimum of nine meetings planned per year (7 regular, 1 budget planning, and 1 year end audit meeting), and additional meetings will be at the call of the chair.

**Subcommittee(s)**

Investment Subcommittee (see separate Terms of Reference)

Revised: September 2019