

**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
Virtual WebEx MEETING MINUTES
Tuesday, September 15, 2020
3:00pm to 5:00pm**

In Attendance: Betty Clinton (Chair), Kathleen Anderson (Co-Chair), April Mullen (Director), Lesley Pringle (Manager), Bonnie Field, John Wittenveen, Deb Beaupre

Guest Speaker(s):

Regrets/Absent: Dr Faisal Rehman (Physician), Cathy DuVal, Kathy Austin, Pam Ireland

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1.0	Welcome, Approval of Minutes	May 27 th , 2020 minutes approved. Confirmed that Betty Clinton will be Chair and Kathleen Anderson will be co-chair.	
3.0	Task Group Reports 1. <i>Communications & Feedback Task Group</i> 3.1.1 3.1.2 3.1.3	 <i><u>Fall Satellite Visits:</u></i> Defer due to COVID-19 pandemic <i><u>Home Rates Improvement Action Pan/Transitional Unit:</u></i> Have not been meeting due to COVID-19. The preliminary plans to have the transitional unit located at KCC site will no longer work due to the need to use the waiting room space/unit space to meet infection control physical distancing requirements. When the working groups restart in the fall the strategy will	

	<p>3.1.4</p> <p>3.1.5</p> <p>2. <i>PFAC Newsletter</i></p> <p>3. <i>Recruitment & Orientation</i></p> <p>4. <i>Transportation Update</i></p>	<p>have to be revised. This work is on hold until new operations manager is hired.</p> <p><u><i>Kidney Foundation Peer Support:</i></u> Shannon Fogarasi is no longer with the Kidney Foundation. Unsure of who her replacement is. Unsure if the local KFOC person is still on leave or not. Kathleen volunteered to reach out to Craig Lindsay to ask for an update and ability to resume this work. Discussion that due to the stress of COVID likely many patients would benefit now from having a peer to speak with.</p> <p>The program is going to create a second Kidney Kronical COVID edition to inform patients about remaining vigilant in protective measures etc. in anticipation of Wave 2.</p> <p><u><i>Patient Feedback Boxes:</i></u> Defer</p> <p>Lesley shared the process for on boarding with corporate Patient Experience. We have been successful to recruit one new member. Lesley and Betty to meet with new member before next meeting. Request to reaffirm Dr. Rahman’s interest to continue with PFAC. Proposal to add a physician learner/fellow to PFAC so that they can understand the value of the patient voice informing the work of the renal program.</p> <p>No local or provincial concerns raised.</p>	<p>April and Kathleen to f/u with Craig Lindsay on KFOC interest to do this work/any replacement for Shannon.</p> <p>Lesley to review with Privacy can we send Kronical to patients by email</p> <p>Lesley and Betty to meet/orient new PFAC member. Lesley to invite to next meeting.</p> <p>April to meet with Dr. Rahman and make student request.</p>
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<p>3.0</p>	<p>Other Committee Reports</p> <p>3.6.1</p> <p>3.6.2</p> <p>3.6.3</p> <p>3.6.4</p> <p>3.6.5</p> <p>3.6.6</p> <p>4.0 Open Discussion</p> <p>1. Genetic clinic follow up request</p> <p>2. Clinic Lab Result Update</p>	<p><u>Renal Joint Health & Safety:</u> Defer - No report meeting next week.</p> <p><u>Renal Infection Control:</u> Meetings were on hold however the Renal COVID team has been meeting from daily at the beginning of COVID to now weekly.</p> <p><u>KCC CQI:</u> Have not been meeting d/t COVID. April to find out when the group will restart – likely November.</p> <p><u>Renal Executive:</u> Held first meeting today nothing to report. IRPC meeting to be held tomorrow which has satellite leaders attend. Deb B attends</p> <p><u>Renal Nursing Professional Practice:</u> Have not met due to COVID</p> <p><u>Renal Provincial PFAC Updates:</u></p> <p>Dr. Connaughton requested for two PFAC members to be engaged in her genetic clinic work (Pam/Betty) they have not heard from her. April to reach out to Dr. Connaughton for an update.</p> <p>-----</p>	<p>Deb/April to inform IRPC members we are seeking new PFAC reps and no satellite visits this fall/winter d/t Pandemic.</p>
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	<p>Next Meeting Date</p>	<p>Wednesday Oct 7, 2020 by Webex.</p> <p>April to connect with Pam and Cathy to check if they need support with virtual meetings.</p> <p>New admin support to set up meeting/take minutes – CrystalAnn Roy.</p> <p>Lesley and April working with Human Resources re. PFAC facilitator role/vacancy</p>	