


**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Tuesday March 10, 2020
4:00pm to 6:30pm
VH B2-124**

In Attendance: Betty Clinton (Chair), Ashley Roberts (Facilitator) April Mullen (Director), Lesley Pringle (Manager), John Witteveen, Kathy Austin, Pam Ireland

Guest Speaker(s): Selena Buma (Renal Social worker), Don Bester (Renal Manager)

Regrets/Absent: Dr Faisal Rehman (Physician), Bonnie Field (Co-Chair), Cathy DuVal, Kathleen Anderson, Deb Beaupre

| | Agenda Item | Discussion | Motion/Action Plan/Follow-up |
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| 1.0 | Welcome, Approval of Minutes | -Approval of February 12, 2020 minutes | |
| 2.0 | Renal Patient Assistance Fund Presentation – Selena Buma & Don Bester | -Presentation provided by Selena Buma & Don Bester.  The Renal Patient Assistance Fund.ppt | |

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| 3.0 | <p>Task Group Reports</p> <p>1. <i>Communications & Feedback Task Group</i></p> | <p>3.1.1 <u>Fall Satellite Visits</u>: No current updated. Next visit March/April.</p> <p>3.1.2 <u>Home Rates Improvement Action Pan/Transitional Unit</u>: Lesley and one of our renal nurse practitioners Barb Wilson, completed 2 site visits to other hospital within the Toronto Area and participated in telephone conferences to assess what works well/what does not work well in the hospitals who already have a transitional unit in place. There is current discussion taking place of where this unit should be located within our renal program; either UH, VH or KCC.</p> <p>3.1.3 <u>Kidney Foundation Peer Support</u>: Kidney foundation produced a recruitment poster for our program. Our March meeting delayed due to world kidney day. Ashley is meeting with Amie Anderson from pediatric patient experience to discuss how they have successfully utilized their Peer support resources to spike interest in their population.</p> <p>3.1.4 <u>Patient Feedback Boxes</u>: Lesley emailed leaders in all areas to make sure there is pen and paper at all sites so patients and families have tools to make suggestions.</p> <p>3.1.5 <u>Bulletin Boards</u>: Bulletin boards ordered for VH clinic waiting room and clinic rooms. Review done at KCC. Review done at UH, currently working on a plan to provide a fresher look for that area with less clutter.</p> | <p>Lesley to send survey to Betty. Betty will review survey and bring back to PFAC.</p> |
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| <p>2. <i>PFAC Newsletter</i></p> | <p>Arrived from printing. Ashley will distribute in the upcoming weeks to the program.</p> | |
| <p>3. <i>Recruitment & Orientation</i></p> | <p>Asked by Patient experience to put on hold; they are currently evaluating processes for all LHSC PFAC's. However, if we do have a specific name or person who is interested, we can present this to the patient experience office for recruitment. Currently we are to do no advertising for new advisors within our program.</p> | |
| <p>4. <i>World Kidney Day</i></p> | <p>March 12, 2020. Information displays provided by the kidney foundation will be set up at Westmount mall (in front of stokes on the main floor), VH in the B2 atrium on the second floor and UH main entrance in-front of the sanctuary. Currently we have a combo of TAPs volunteers, renal staff, and an advisor from council.</p> | |
| <p>5. <i>Transportation Update</i></p> | <p>Local: No new Updates Provincial: No new updates</p> | |
| <p>6. Other Committee Reports</p> | | |
| <p>3.6.1</p> | <p><u>Renal Joint Health & Safety</u>: Nothing to report.</p> | |
| <p>3.6.2</p> | <p><u>Renal Infection Control</u>: Meeting tomorrow.</p> | |

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| | <p>3.6.3</p> <p>3.6.4</p> <p>3.6.5</p> <p>3.6.6</p> | <p>Dr Sultan lead nephrologist for infection control along with Nurse Practitioner, Sarah Spencer. Algorithm in place for renal. Process for transient patients to be addressed. Meeting regularly to discuss COVID-19 updates/process.</p> <p><u>KCC CQI</u>: Meeting 3 weeks ago. Meeting again Next week.</p> <p>Quote for journal received and reviewed as well as sent to leadership for review. Reviewed Terms of reference, cleaning up bulletin boards, Renal Newsletter, talked about Christmas decorations, Home dialysis Nursing Survey, renal website, TV advertising. Western student looking for project, looking into putting information on a USB drive and use to advertise on TV.</p> <p><u>Renal Executive</u>: Meets once per month. April provided update.</p> <p>Infrastructure is now in place in Sarnia for bedside dialysis. Transportation for Owen Sound patients – transportation was previously capped. Meeting was had with the SWLIHN, miscommunication with SWLIHN not prioritizing medical transports; mistake was corrected and will now be medically prioritized. Ask is would we as a program work with them to coordinate patient transport – Terri Chanda leading work. Dr L. Moist – kidney wise toolkit given to family physician practice in Lambeth piloting integration of toolkit into electronic documentation.</p> <p><u>Renal Nursing Professional Practice</u>: Meeting last week. Will receive update next meeting.</p> <p><u>Renal Provincial PFAC Updates</u>: Will receive update next meeting.</p> | <p>Kathy to connect with April re: journal</p> |
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| <p>4.0</p> | <p>Open Discussion</p> <p>1. <i>Genetics clinic follow-up</i></p> <p>2. <i>Clinic lab results</i></p> <p>3. <i>PFAC Workplan</i></p> | <p>New clinic starting in April, 2020. Geared towards Patients where there may be a family history of renal disease. Dr Connaughton submitted the request to PFAC as she strongly believes in involving patient's in the forefront of her work. She has a strong sense of patient and family core values and incorporates this into all aspects of her work.</p> <p>She is looking for input to inform treatment plans, family planning, donation, etc. She would ideally would like advisor perspective to assist in the development of her clinic.</p> <p>Meetings would not be frequently, it was suggested perhaps meeting quarterly.</p> <p>She is looking for patient partners to aide in the development of resources and potentially assist with research. She would like to know if anyone on council would like to be involved. If so you can reach out to her or Ashley will be happy to forward your request.</p> <p>She wants to be inclusive to both patient and family needs.</p> <p>She has also reached out to Leah Getchell for assistance with patient partners.</p> <p>Renal nursing professional practice to review.</p> <p>? delaying until September. A lot of new information from volunteer services, risk and patient experience.</p> | <p>Ashley to send out Dr Connaughton contact info.</p> <p>Invite Dr Connaughton to present at April meeting</p> <p>Ashley to follow up with Terri Chanda who facilitates council.</p> <p>Lesley or Ashley to reach out to Julie in patient experience.</p> |
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| | <p><i>4. Round Table</i></p> | <p>Westmount Hemodialysis Unit Diabetes project. Pam is involved in study. No recent contact with research regarding study.</p> | <p>April to follow up with JulieAnn Lawrence re: Westmount KCC Diabetes project.</p> |
| | <p>Next Meeting Date</p> <p>Meeting dates and locations 2019/2020</p> | <p>Wednesday April 8, 2020 at Victoria Hospital Room B2-124</p> <p>-Meeting dates will alternate between Tuesday and Wednesdays starting in September 2019, and will alternate between KCC, UH and VH. The list of dates, times and locations is below:</p> <p>Tuesday May 12, 2020 at Victoria Hospital Room B2-124 Wednesday June 10, 2020 at Kidney Care Centre Room 2111</p> | |