



RENAL PATIENT AND FAMILY ADVISORY COUNCIL Virtual WebEx MEETING MINUTES Tuesday, March 9, 2021 4:00pm to 6:30pm

In Attendance Don Bester (Director), Lesley Pringle (Manager), Bonnie Field, Deb Beaupre, Kathy Austin, Pam Ireland, John Witteveen,

Minutes: Ashley Papathanassiou

Guest Speaker(s):

Regrets/Absent: Kathleen Anderson, Cathy DuVal,

	Agenda Item	Discussion	Motion/Action Plan/
			Follow-up
1.0	Welcome,	December 9 th 2020 minutes approved.	
	Approval of Minutes		Approved
		2020 12 09 MINUTES RPFAC.pdf	
2.0	Round Table		
	2.1 Welcome back and wellness check	-Don gave update on vaccine schedule: waiting on health unit to prioritize and determine vaccine allotment, regarding how to roll out to renal patients. Calls being done with Renal exec and MLHU for planning. The how and when to be determined for delegation, patient notification, and administration.	Don working with Renal program and MLHU, will disclose plan when finalized. Don to FUP with ORN regarding care givers vaccination.
		-Lab values sheet for clinic patients, a form that HH/PD gives to their patients. Was sent to professional practice, but hasn't moved forward from there.	-Don and renal team working on a patient portal (similar to LRCP).

			- Ashley to FUP with HH and MCKC clinic to see how we integrate more information.
		-Challenges and change. Identifying that previous barriers and impacts do not dictate out future as a council. Our capability to drive positive change is there. Asking the council to believe in what we do, engage in our goals and projects, and approaching this new year with a positive out look and optimism for future endeavors.	Agreeance.
		Kidney foundation office moved/closed. What does this mean for our local support?	-TDB, waiting for more information from London and Toronto contact. Ashley to FUP.
3.0	3.1 Website updates	Waiting for files for muscle relation to be sized appropriately for website.	- Ashley to follow up with Lori.
		Barrier with privacy and consent. Looking for platform that would allow subscription platform to be used. Would need to be submitted for approval.	 Ashley to continue to look for options for electronic Kronicle distribution
			 Lesley to touch base with Patient Experience manager.

	3.2 Recruitment	 -Package creation for NCM and clinical staff to engage patients in what PFAC does. -Education and improved awareness for staff to actively advocate for PFAC involvement and recruitment. 	 Ashley to create and submit for council review Ashley to FUP with NCM's and staff
	3.3 Chair position and Terms of Reference	 Maintaining Betty (if she is willing) for another year as Chair, due to loss of valuable time over 2020. Voting to take place for co-chair Sept 2022 and Kathleen to take over chair role. 	 Discuss next meeting once Betty returns.
4.0	Task Updates and Reports 4.1 Newsletter	 Confirmation from attendees okay to go to print. Formatting to be changed, send to Crystal-Ann as word doc. 	Ashley to fix and send to Crystal Ann.
	4.2 Work Plan 2021/2022	 PFAC work plan planning for 2021-2022. To be built by council before summer break. Each member to take on 	Ashley to send email, discuss in spring meeting.
	4.3 Future guest speakers	 Bill Hill (indigenous spaces and how they work/how to access) Katie Muirhead Ontario Caregivers Organization Agreed to be guest speaker for Sandra Bartlett for Clinical WebEx education sessions. Greg (TAP Representative) 	-Pam to follow up with Bill's availability -Ashley to book Katie -Ashley to FUP with Sandra -Lesley to touch base with Greg.

	4.4 COVID vaccine roll out and virtual appointments	 Lesley looking for volunteers to provide input on the roll out of our new virtual clinic piece and vaccine roll out. 	-Kathleen agreed to vaccine piece, Deb also agreed to take part.
5.0	Upcoming Meetings	Next Meeting Date: Wednesday April 7 th 2021 <i>Up-Coming Meeting dates</i> : Tuesday, May 11 th 2021 Wednesday, June 9 th 2021	