

April 28, 2025

***Hand Delivered***

Dear Tammy,

This letter shall serve to confirm our discussion of today's date. This letter will be placed in your file as an addendum to your Employment Agreement given it amends certain terms and conditions of your employment.

Specifically, based on a recent Executive Compensation Market Review conducted by Mercer, it has been determined that your current compensation requires an adjustment. Please note as follows:

- (1) Paragraph 5.1(i) will be replaced with the following: LHSC shall pay to the Executive a base salary before statutory deductions of **\$322,900** per annum, paid bi-weekly in arrears. This salary is inclusive of overtime and public holiday pay.
- (2) Paragraph 5.2(iii) will be replaced with the following: The CEO shall perform an annual assessment an evaluation of the Executive's performance to determine whether the Executive has met the performance objectives as set by the CEO. This annual component of pay-at-risk is an additional amount equivalent to up to **twelve percent (12%)** of the annual base salary. This assessment and evaluation shall be conducted consistent with any policy or procedure which may be established from time to time

The above-noted changes will take effect twenty-four (24) weeks from today's date, on October 13 2025. In other words, until October 13 2025, your existing salary will remain in effect. Effective October 13 2025, it will be adjusted as noted above. Also, for clarity, please note that paragraph 5.2(i) remains unchanged, such that you continue to participate in an annual performance program that may pay an additional amount of up to three percent (3%) of your base salary.

Please signify your acceptance of these changes in the space allotted below and return a signed copy to my attention within one (1) week of today's date. In the event that you do not wish to accept, please be advised that your employment will terminate effective October 13 2025, as this twenty-four (24) week period shall serve as your notice of termination as per Paragraph 7.3 of your Employment Agreement. We are hopeful you will accept these changes and continue your employment with us.

Yours truly,

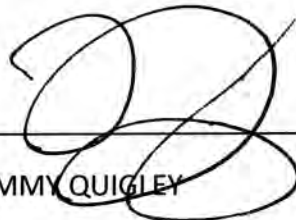


David Musyj  
Supervisor

I, Tammy Quigley, hereby accept the changes to my employment with LHSC as outlined above and agree to continued employment on these terms.

APRIL 28, 2025

DATE



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TAMMY QUIGLEY



## EXECUTIVE EMPLOYMENT CONTRACT

**THIS AGREEMENT** is made the 28<sup>th</sup> day of June, 2022

**BETWEEN:**

**LONDON HEALTH SCIENCES CENTRE**, a corporation without share capital duly incorporated under the laws of the Province of Ontario, having its head office at the City of London, in the Country of Middlesex, in the said Province

(Hereinafter referred to as “LHSC” or the “Organization”)

**AND**

**TAMMY QUIGLEY**

(Hereinafter referred to as the “Executive”)

**WHEREAS** LHSC and the Executive have agreed to enter into an employment relationship in accordance with the terms and conditions set out in the agreement.

**IN CONSIDERATION** of the promises and the mutual covenants contained herein, the parties agree as follows:

**1. ENGAGEMENT AND TERM**

- 1.1 LHSC hereby confirms the engagement of the Executive in the position of System Innovation and Business Development Executive, and the Executive hereby accepts the employment terms and conditions set out hereafter effective September 2, 2022 (the “effective date”).
- 1.2 The Executive’s employment with LHSC shall be for an indefinite period, subject to the termination provisions set out in Article 7 of the Agreement.

**2 DUTIES AND RESPONSIBILITIES**

- 2.1 While employed by LHSC, the Executive shall have the power, authority and responsibility to manage their assigned portfolio within the context of its role description, cooperating with the other members of the Executive Team, and in the best interests of the Organization. The Executive shall obey and carry out all lawful direction given by

LHSC, and shall obey and carry out the by-laws, rules, regulations and constituting documents of the Organization, as may be in place from time to time. The Executive acknowledges that, from time to time, LHSC may unilaterally change the Executive's portfolio and that such changes shall not constitute a constructive dismissal of the Executive's employment.

- 2.2 The Executive shall devote the whole of their work time and attention to the business of the Organization and shall not, without prior written consent of the Organization, engage in any other business or employment. That said, part of the Executive's employment includes representing LHSC on task groups or committees, and/or being a voluntary member of one or more board of directors or committees of other healthcare-related organizations or community associations.
- 2.3 The Executive shall well and faithfully serve LHSC and shall use their best efforts to promote its interests. The Executive acknowledges that they are a fiduciary of the Organization and that they shall at all times act in the best interests of LHSC.
- 2.4 As a member of the hospital's Executive Leadership Collaborative, the Executive will be required to periodically perform executive-on-call duties that include assuming additional corporate leadership responsibility during an emergency or other unusual circumstance. While performing executive-on-call duties, the Executive is required to be available to provide on-site leadership to the hospital on a 24-hour/7-day-per week basis.
- 2.5 The Executive may be required to work more than 37.5 hours per week, owing to the 24/7 nature of work. As well, Executives from time to time need to attend work events outside of work hours. Flexibility is provided in flexing hours, as long as work outcomes are delivered.
- 2.6 At the request of the Executive, the President & CEO may approve the Executive accepting a short-term special assignment to perform work for another organization for which the Executive may receive additional compensation, in the CEO's sole discretion. Such approval is contingent upon such an assignment not impairing the ability of the Executive to fulfill their obligations to LHSC, or create a conflict of interest.

### **3. CONFIDENTIALITY**

- 3.1 The Executive acknowledges that, as a consequence of their employment with LHSC, and for the effective performance of their duties, they will be provided with access to, and entrusted with, confidential information, knowledge and documents relating to individuals as well as to the present and future business of LHSC (the "Confidential Information").
- 3.2 The Executive acknowledges and agrees that the right to maintain the confidentiality of the Confidential Information to preserve the goodwill of the Organization, constitutes a

proprietary right which the Organization is entitled to protect. Accordingly, the Executive hereby acknowledges and agrees: that this covenant shall survive the termination of this Agreement; that they will not, either during the currency of this Agreement, or any time thereafter, knowingly disclose any Confidential Information to any person except as required by law or court order; and that they will not use Confidential Information for purposes other than the purposes of the Organization.

- 3.3 The Executive acknowledges and agrees with LHSC that these restrictions are reasonable in the circumstances and hereby waives all defenses to the strict enforcement thereof.

#### **4. CONFLICT OF INTEREST**

- 4.1 It is understood and agreed that a conflict of interest or the perception of one does not necessarily involve monetary gain, but may arise in a variety of ways. The Executive shall be responsible for recognizing and avoiding all circumstances that may give rise to actual or perceived conflict of interest situations.
- 4.2 The Executive agrees to promptly report any potential, actual, or perceived conflicts of interest to the CEO as established by LHSC policies, and understands and agrees that failure to do so will constitute willful misconduct for the purposes of termination under this Agreement.
- 4.3 The Executive shall not, during the term of the Agreement, under any circumstances, either directly or indirectly, engage in any other occupation, business or entity, or have any interest in same, without the advance written consent of the CEO or as provided for in Article 3 above, and understands and agrees that engaging in such conduct without advance written consent will constitute willful misconduct for the purposes of termination under this Agreement.

#### **5. EMPLOYMENT REMUNERATION**

Subject to any applicable legislative requirements including the *Broader Public Sector Executive Compensation Act, 2014*, its regulations and any successor legislation (collectively "the BPSECA"), LHSC agrees to provide the Executive with the following remuneration during the term of employment of the Executive and thereafter upon termination, if and only to the extent required by Article 7 below:

##### **5.1 Base Salary**

- i. LHSC shall pay to the Executive a base salary before statutory deductions of \$375,800 per annum, paid bi-weekly in arrears. This salary is inclusive of overtime and public holiday pay.

- ii. The Executive understands and agrees that their eligibility for any increase to their Base Salary will be subject to compliance with the BPSECA or other applicable legislation. If permitted by the BPSECA, adjustments to the Executive's base salary shall be based on an annual review of the Executive's performance, and approved in writing by the President & CEO, in accordance with LHSC's executive remuneration policy, and subject to any applicable legislation including the BPSECA.

## **5.2 Performance Pay-At-Risk**

- i. The Executive will be eligible to participate in an annual performance program that may pay an additional amount equivalent to up to 3% of base salary as Performance Quality Improvement Plan (ECFAA).
- ii. Annual targets will be established by LHSC's Board of Directors (the "Board"), and set out in LHSC's annual quality improvement plan, and as provided for by the BPSECA. Targets and expectations will be established at levels that are challenging and provide evidence of accomplishment in achieving agreed upon goals and objectives.
- iii. The CEO shall perform an annual assessment and evaluation of the Executive's performance to determine whether the Executive has met the performance objectives as set by the CEO. This annual component of pay-at-risk is an additional amount equivalent to up to 17% of the annual base salary. This assessment and evaluation shall be conducted consistent with any policy or procedure which may be established from time to time.
- iv. Performance pay-at-risk is pensionable for the purposes of the Healthcare of Ontario Pension Plan (HOOPP).

## **5.3 Pension**

The Executive shall be a member of, and participate in, the Healthcare of Ontario Pension Plan (HOOPP). The Executive and LHSC will each make their requisite contributions to HOOPP during the term of this Agreement and following the termination of the Executive's employment, as provided for in Article 7 below.

## **5.4 Benefits**

The Executive is eligible for employment benefits as established by the Board, and approved in writing by the President and CEO, in accordance with the executive remuneration policy and subject to any application legislation. Currently, the Executive's employment benefits include the following:

- i. Automobile allowance of \$1,000 per month for a total annual amount of \$12,000. Due to the benefit, the Executive is not eligible for reimbursement of automobile travel in their vehicle.
- ii. Health services plan, sickness plan, accidental insurance plan and term life insurance plan, attached as Schedule A.
- iii. Health Care Spending Account (HCSA) of \$4,000 per calendar year.
- iv. Reimbursement for professional association fees or memberships relevant to the position to a maximum of \$2,500 per year for up two (2) professional associations. Reimbursement requires written pre-approval from the President & CEO.
- v. A professional development fund of up to \$3,000 plus five (5) days paid leave per year to be used to cover direct costs and time spent on the Executive's work related to individualized professional development program.
- vi. Reimbursement for personal moving and relocation expenses incurred for relocation of up to \$15,000 (including temporary accommodations). The Executive agrees to provide original receipts for all reimbursement claims.
- vii. Should the Executive retire with the Organization, they may elect to retain Extended Health Care, Hospitalization, and Dental benefits until the age of 65, provided the Executive pays 100% of LHSC's premiums for these benefits, after the age of 55. Early retiree benefits attached as Schedule B.

It is understood that LHSC's responsibility for these insurance, pension, and benefit plans is limited to the contribution of its agreed share of premiums and that LHSC is not the insurer of any benefits provided pursuant to such plans.

## **5.5 VACATION**

- i. The Executive will be entitled to six (6) weeks' vacation per calendar year; seven (7) weeks' vacation after ten (10) years of continuous service. Carry over of vacation balance requires prior written approval from the President & CEO.
- ii. Vacation is taken at a time mutually agreed to by the Executive and the President & CEO.
- iii. Vacation pay will be paid to the Executive when vacation time off is taken.

5.6 The Executive is entitled to reimbursement of reasonable authorized business-related expenses incurred during the conduct of LHSC business, subject to approval by the President & CEO.

- 5.7 It is a business requirement that the Executive be able to travel to any of LHSC's facilities, travel out of the London area, and be in contact with the hospital while on-call during declared emergencies or unusual situations that may arise at any time. Due to the requirements to: carry out hospital business at all sites, be accessible when working away from London, and to respond to hospital emergencies, the Executive will be provided with a standard laptop computer, and a cell phone. The automobile allowance described in 5.4 (i) is provided to cover the travel costs associated with this job requirement.

## **6. RETIREMENT**

- 6.1 The Executive may voluntarily choose to retire under the HOOPP Early Retirement Provisions after the age of fifty-five (55). If practical, the Executive will provide the President & CEO with at least six (6) months written notice prior to any proposed retirement date.
- 6.2 LHSC retains the right to search for a replacement during the period when the Executive has announced their retirement and to employ their replacement prior to the Executive's retirement date. Under such a circumstance, the Executive would cease performing their normal job duties on a date designated by the President & CEO. The Executive's compensation specified in Article 5 would be maintained until the date of retirement.

## **7. TERMINATION**

- 7.1 The Executive may resign their employment at any time by providing LHSC with at least 90 calendar days' advance written notice of their resignation date. Upon receipt of such written notice, LHSC may, at its sole discretion, provide the Executive with written notice that they are not required to actively perform all or part of their duties and responsibilities under this Agreement for the remainder of the notice period. In the event of resignation, the Executive's entitlements will be strictly limited to receipt of any earned but unpaid wages and vacation pay, as well as continuation of benefits under Article 5 of this Agreement up to and including the date their resignation takes effect (including any period during which the requirement to actively perform duties is waived).
- 7.2 LHSC may terminate the Executive's employment at any time without notice, pay-in-lieu of notice, or severance of any kind for wilful misconduct, disobedience or wilful neglect of duty that is not trivial and that has not been condoned by LHSC. Upon termination, the Executive will be entitled only to the payment of their earned but unpaid wages and vacation pay as of the date of termination.

If LHSC has cause to terminate the Executive's employment at common law that would not meet the "wilful misconduct" standard above, the Executive will have no entitlement to reasonable notice or other damages at common law, but will be paid only their earned but unpaid wages and vacation pay as of the date of termination and their minimum termination pay, severance pay and any other minimum entitlements owed under the *Employment Standards Act, 2000* (the "ESA") upon termination of employment.

- 7.3 In the absence of wilful misconduct or cause for the termination of their employment in accordance with Article 7.2 above, LHSC may terminate the Executive's employment by providing the Executive working notice, pay in lieu of notice or any combination of the foregoing equivalent within the first three (3) years of continuous service, payment of twenty-four (24) weeks' notice at base salary; thereafter, twelve (12) months' severance payment at base salary (the "Notice Period"). During any Notice Period, LHSC will:
- i. Continue to pay the Executive their base salary, less required deductions and, following the minimum notice period and severance period required by the ESA;
  - ii. Continue LHSC's regular employer contributions to maintain the Executive's full benefit coverage for the minimum notice period required by the ESA. Thereafter, (subject to approval from benefit providers) LHSC will continue to pay its regular employer contributions to maintain the Executive's benefits under Article 5.4 (excluding sick pay, short and long-term disability coverage) of this Agreement until the earlier of: (a) the expiry of the Notice Period; or (b) the date that the Executive is eligible for group benefits through new employment or otherwise. If LHSC is unable to obtain permission from its benefit providers to continue the Executive's coverage, LHSC will pay the Executive a monthly lump sum amount equivalent to the monthly premium cost payable by LHSC;
  - iii. Continue of LHSC's regular employer contributions to HOOPP for the minimum period required by the ESA. Thereafter, LHSC will continue to pay its regular contributions for HOOPP until the earlier of: (a) for twenty-four weeks for less than 3 years of service, 52 weeks for greater than 3 years of service; (b) the date the Executive commences work with another HOOPP employer; or (c) the date the Executive joins another registered pension plan; whichever first occurs;
  - iv. Pay of any Performance Pay-At-Risk which is payable prior to the end of the minimum notice period under the ESA. For clarity, the Executive acknowledges and agrees that they are forfeiting the right to participate in the Performance Pay-At-Risk program and shall not be entitled to receive any Performance Pay-At-Risk or pro rata amount which is payable after the minimum statutory notice period. The Executive further acknowledges and agrees that they shall not be entitled to receive any compensation or damages whatsoever in lieu thereof, including in respect of any period of notice of termination under the common law or contract (e.g. wrongful dismissal damages);
  - iv. Pay any accrued vacation pay owing to the Executive as of their termination date, as well as all vacation pay accrued during the minimum notice period required by the ESA; and
  - v. The Executive may convert their life insurance to a personal policy within thirty (30) days of their last day of active employment with LHSC, if they so choose.

- 7.4 For clarity, if the Executive's employment is terminated for any reason, whether voluntary or involuntary, under no circumstances will they receive less than the minimum entitlements (unpaid wages, termination notice or pay-in-lieu, severance pay, vacation pay, benefit continuation, etc.) under the ESA ("ESA Minimums"). It is understood and agreed that, if at the time of the termination of their employment, any of the termination provisions above do not meet their ESA Minimum, LHSC will provide the Executive with their ESA Minimums instead of their entitlements under the applicable termination provision(s).
- 7.5 The parties confirm that the provisions in Article 7 of this Agreement are fair and reasonable, are in full satisfaction of any and all entitlements that the Executive may have, including under contract or at common law, as a result of the termination of the Executive's employment with LHSC, and that they have no action, cause of action, claim, complaint or demand against LHSC or its successors or assigns on account of wrongful dismissal.
- 7.6 For clarity, except as set out in this Article, LHSC shall not be obliged to continue any other payments or coverage following the Executive's termination of employment, including payment of any Pay-At-Risk amounts.

## **8. RETURN OF PROPERTY**

- 8.1 Upon termination of the Executive's employment and/or at any prior time upon the request of LHSC, the Executive must immediately return to the Organization all books, documents, computer disks, software, object codes, effects, money, securities and/or property of any kind (including cell phones, computers, chargers, pagers, keys, files, etc.), together with any copies or extracts thereof, that belong to the Organization and/or for the Organization is accountable to others, which are in their possession, charge, custody or control.

## **9. VERIFICATION OF INFORMATION**

- 9.1 The Executive confirms that the information provided during the hiring process is true and correct to the best of their knowledge. The Executive understands that any misrepresentation or falsification of the information provided will constitute willful misconduct for the purposes of termination under this Agreement.

## **10. ACCOMMODATION**

- 10.1 LHSC is committed to ensuring an inclusive, barrier-free work environment for all team members. If the Executive requires accommodation due to disability during employment with the Organization, they agree that they will immediately advise People Services of all accommodation requirements and cooperate in determining the necessary and appropriate accommodation. Information received related to accommodation requirements will be kept confidential.

**11. NO INDUCEMENT**

- 11.1 The Executive acknowledges and agrees that LHSC has not induced, enticed or otherwise lured them away from any other employment or employment opportunities. The Executive acknowledges that they actively sought employment with LHSC, and that the Organization has made no promises or representations to them regarding job security or length of employment.

**12. NOTICE**

- 12.1 The parties shall be deemed to have received notice if:
- i. It is delivered personally or by email to the Executive or to LHSC, as the case may be; or
  - ii. It is mailed, addressed to that party, in the case of LHSC, or in the case of the Executive, at their last residential address known to LHSC, and five (5) days have elapsed thereafter without a substantial and relevant postal disruption.
- 12.2 Any notice so delivered shall be deemed to have been given on the day of such delivery.

**13. INDEPENDENT LEGAL ADVICE**

- 13.1 The Executive acknowledges and agrees that the opportunity to seek independent legal advice was offered by LHSC prior to executing this Agreement.

**14. GENERAL PROVISIONS**

- 14.1 This Agreement, along with all documents referenced in it, represents the entire agreement between the Executive and LHSC, with respect to their employment and cancels and supersedes any prior understandings and agreements between them with respect to that employment. There are no representations, warranties, forms, conditions, undertakings or collateral agreements, express or implied, between the parties, other than as expressly set forth in this Agreement.
- 14.2 No amendment to this Agreement (except where permitted by this Agreement) will be binding unless it is set forth in writing and duly executed by both parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding unless it is made in writing and duly signed by the party purporting to give the same and, unless otherwise provided in the written waiver, will be limited to the specific breach waived.
- 14.3 If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability will attach only to such provision or part of such provision and the remaining part of such provision and all other provisions in this Agreement will continue in full force and effect. Similarly, in the event that any provision or part of this Agreement is determined to be invalid or unenforceable for failing to meet

the Executive's minimum entitlements under the then applicable provisions of the ESA, it is understood and agreed between the parties that the Executive's entitlements in respect of the subject matter to which the invalid or unenforceable provision applies, will be strictly limited to their minimum entitlements under the ESA.

- 14.4 This Agreement will ensure to the benefit of and be binding upon the Executive's heirs, executors, administrators and legal personal representatives and the successors and permitted assigns of the Organization, respectively. For greater certainty, the parties may not assign this Agreement or any part thereof to a third party.
- 14.5 This Agreement will be governed by, and construed in accordance with, the law of the province of Ontario, and the laws of Canada applicable therein.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

**DATED** this 28th day of June, 2022.

**EXECUTIVE**

**LONDON HEALTH SCIENCES CENTRE**



Name: Tammy Quigley

Name: Dr. Jackie Schleifer Taylor

**SIGNED, SEALED AND DELIVERED** in the presence of:



Name: Deanna Shaxon